

Canton Public Library (CPL)
Board of Trustees Monthly Meeting
Official Public Records Minutes
Tuesday, September 10, 2024
6:00 PM

Members (Present):

Stephanie Chancellor, Phyllis Dean, Heather Feldkamp, Katie Marney, Karla McReynolds, Patti Meldrum, Beth Weaver, Kate Bevans, Keri Cottrell and Mary Kay Lane.

Call to order:

Karla McReynolds called the meeting to order.

Public Comment:

None.

Approval of September Agenda and August Minutes:

Heather corrected a couple of words from the August minutes that were not corrected when she copied and pasted from the last month's minutes format (June, July, order of words under Approval of minutes). Katie Marney moved to approve the August minutes as presented and September agenda; seconded by Stephanie Chancellor. Approved.

Approval of August Financial Report:

Keri Cottrell moved to approve the financial report. Patti Meldrum seconded. Approved.

Director's Report:

Mary Kay discussed that the tech mini-grant that she hoped to use for a digital display board will not allow us to apply for that tool because of time limits. Mary Kay will be looking into a Tech Ladder Grant for this purpose.

Campan came to investigate the leak and discovered that it was a corroded seal. It has been fixed. There has not yet been a bill. Thankfully, this meant that the roofing company did not have to visit to investigate.

The youth services coordinator from the state library visited the library. Kiwanis will hold their 100th anniversary celebration at the library on Sept 17. The website fee has gone up considerably in cost. Mary Kay is developing a plan for getting library cards into the hands of school children in our community that will still involve the parents coming into the library.

Friends Report:

Planning a princess tea party on Nov. 2 and a make-your-own crockpot meal event on Nov. 25th.

Old Business:

None

New Business:

Memorial Donation: \$6337.87 additional donation money was delivered from the Lee Estate. We do not have strict limitations on the use of this part of the memorial donation money, so we may be able to use it for a digital display board if other grants do not pan out. It will be moved to the savings account so it is not sitting in the operating fund.

Mary Kay will look into the possibility for MoreNet for our internet needs. She will also be exploring other tech needs that the mini-grant can be used for.

Library Card Approval:

Patti Meldrum made the motion to use Rainbow Printing as the source for 1,000 new library cards with the keyring tags. Phyllis Dean seconded. Motion passed.

E-materials Platforms:

Mary Kay took the board through a quick tutorial in how to use the different eBook apps available to the library patrons and how to log into all.

- Libby (ebooks and audiobooks—long waitlists, but good selection)
- Boundless (ebooks and audiobooks—shorter waitlists)
- Blackstone (audio only, no waitlist)

Mary Kay also showed the board how to log on to the library website to use the online catalog from home and how to place holds on books from there. Katie Marney suggested creating some how-to videos to post on the library website for how to log on and use these e-material platforms.

Next month, the representative from the Community Foundation will be coming to our meeting to answer questions. If you have any questions, get them to Mary Kay ahead of time so she can send them to the representative to help her be prepared.

Adjournment:

Patti moved to adjourn the meeting. Stephanie seconded. Meeting adjourned.

Next Meeting:

Next meeting will be on Tuesday, October 8th at 6:00 p.m.

Respectfully submitted,
Heather Feldkamp
Secretary