

Canton Public Library (CPL)
Board of Trustees Monthly Meeting
Official Public Records Minutes
Tuesday, January 14, 2025
6:00 PM

Members (Present):

Stephanie Chancellor, Phyllis Dean, **Heather Feldkamp**, **Katie Marney**, **Karla McReynolds**, **Patti Meldrum**, **Beth Weaver**, Kate Bevans, **Keri Cottrell** and **Mary Kay Lane**.

Call to order:

Karla McReynolds called the meeting to order at 6:01 p.m.

Public Comment:

None.

Approval of January Agenda and November Minutes:

Meldrum moved to approve the minutes and the agenda. Chancellor seconded. Approved.

Approval of November and December Financial Report:

Marney moved to approve the financial report. Cottrell seconded. Approved.

Director's Report:

Mary Kay attended the MPLD conference and learned a lot for our library. We received the first fund distribution from the Community Foundation and it was put into programming and acquisitions like we planned. We received our first city tax deposit for taxes collected: over \$70,000. This should allow us to not have a deficit in the budget this fiscal year. It can also allow us to think about ways to tweak the budget in the future.

Meldrum moved to move \$52,000 into the operational reserve account from our main checking account. Weaver seconded. Approved.

Summer reading grant has come through. Half will come in the spring and the other half in the fall. Dollar General and Better World Books literacy grants will be applied for.

Friends Report:

Please remember to re-up your Friends Membership.

Old Business:

Gift Policy—tabled for the time being and we will get back to it in future months (Marney moved to table the gift policy until next meeting. Cottrell seconded. Approved). Some examples have been found from schools and will be looked at as well as others from libraries.

New Business:**Minimum Wage Increase:**

The increase is 11.79% from the previous rate. Mary Kay tries to keep the total library assistant hours under 24 hours/week. The recommendation was made by Weaver and Meldrum to raise the pay of ALL employees by 11.79%.

Weaver moved to un-freeze the wages and increase the pay of all current employees by 11.79% effective immediately. All minimum wage employees will increase to \$13.75 and the director's wages will also increase by 11.79%. Meldrum seconded. Approved.

Meldrum asked us to please help to increase attendance at the guest artist receptions because they are not well attended at all. The consideration may have to be made to change the day of the week/time for these receptions to increase attendance (perhaps on Sunday afternoon).

Adjournment:

Chancellor moved to adjourn. Marney seconded. Approved.

Next Meeting:

The next meeting will be February 11th, 2025 at 6:00 p.m.

Respectfully submitted,
Heather Feldkamp
Secretary